

City of Nicholson

Single Family Residential Permit Application Checklist

The following list of documentation is required before a permit will be issued for residential construction. Incomplete forms will not be processed and will delay permit issuance. Please return this form with all permit application submittals.

- _____ Completed building application
- _____ Contractor licensing documentation (state, business and driver's)
- _____ Completed subcontractor trade permits (electrical, mechanical/gas, plumbing)
- _____ Subcontractor licensing documentation (state, business and driver's for each trade)
- _____ Homeowner affidavit (must be completed if homeowner is acting as contractor)
- _____ 2 sets of scaled construction drawings (foundation plan, floor plan, side elevations, and wall details) 1 set will be returned with permit placard. 8 ½ " x 11" acceptable
- _____ Scaled site plan detailing project location, location of other structures on property, erosion and sediment control BMPs (best management practices)
- _____ Temporary Power to House request form
- _____ Septic permit (if applicable)

Project Address: _____

Applicant Name: _____

Received by: _____

Date: _____